

Event Packages 2025





ltem	Description	Price
Space Rental	Rent the entire winery.  *Please note if reserving the winery on a Sunday, no alcohol can be purchased or consumed on premise.	Tues-Wed \$100/hour Thurs \$125/hour Fri & Sun \$150/hour Saturday \$200/hour (rental hours 10a-2p) *A pro-rated fee will be applied to events that exceed the agreed upon end time.  A bartender will be provided during a space rental unless you would like to make other arrangements. No alcohol will be served on Sundays. Rental hours on Saturdays are 10a-2p due to previously scheduled music events.
Space Reservation	Rent the loft or back patio of the winery during winery hours.	Events are in 2 hour time blocks with a \$300 minimum per block, this could be food or alcohol.







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Food	Pre-order charcuterie boards from Cote Winery.	Priced by item(s) and quantity ordered. Cote Winery will send an invoice after you've made your selections.  Let us know how many boards you'll be ordering and if there are any items you'd like to avoid. Cote Winery will make a random assortment of boards based on your preferences. See the menu on page 5.
Decor	Cote Winery will purchase, set up, and tear down all decor for your event.	There is a \$50 deposit for additional decor items, Cote Winery decor is provided. An invoice will be sent 2 weeks prior to the event for the remainder of decor items if over the \$50 deposit.







Item	Description	Price
Wine	A minimum of I case of wine (6 bottles) must be purchased with a space rental. Wine list provided below:  White Wine - Riesling, Chardonnay, Pinot Grigio, Sauvignon Blanc  Red Wine - Merlot, Malbec, Cabernet Sauvignon  Sweet Wine - Strawberry White Zinfandel, Wild Berry White Zinfandel, Summertime Chardonnay	Our cases vary from \$II4-\$I20 depending on selected variety. There is a 5% discount on case purchases versus individual bottle purchases.  Group size and case recommendations are as follows:  > 50 - 2 cases  < 50 and > 75 - 3 to 4 cases  < 75 - 4 to 5 cases







Review the menu to the right, these items will be used for the charcuterie board pre-orders. Cote Winery will make a random assortment based on your preferences.

Non-alcoholic beverages can be provided. NA drink options:

Soda

**Bottled Water** 

Juice

0% Budweiser

0% Heineken

Sweet Tea

Coffee or Hot Chocolate

MEATS

SNACKS & OTHERS

Summer Sausage

Crackers

**Beef Smokies** 

Olives

Honey BBQ Smokies

Grapes

**CHEESES** 

**Gherkins** 

Marbled Cheese

Mixed Nuts (Sweet & Savory)

**Amish Swiss** 

CONDIMENTS

Green Onion

Strawberry Jelly

**Hot Pepper** 

Dijon Mustard

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Cote Winery has several preferred vendors, please see the list below for contact information. Depending on party size, we may recommend a portable bathroom on site to supplement the main bathroom.

# **Cupcakes & Cakes -**

Cathie Robinson: (419) 210 - 0054

#### Food Trucks -

Mr. Bills Wood Fired Pizza Kitchen: (330) 231 - 0862

On the Rise Bar-B-Que: (740) 390 - 7900

### Photography -

Sarah from Elated Light: sarah@elatedlight.com

www.elatedlight.com

### Furniture & Tent Rental -

Real Event Rentals: (614) 326-9899

realeventrentals.com

## **Portable Restrooms -**

Tidy Tims Portable Restrooms: (419) 947-3121

tidytimsinc.com

Click here to fill out the form, or type the link below into your browser, to start your space rental or reservation. If you have any questions please email info@cotewinery.com or call (419) 210-3639.

https://form.jotform.com/232923451243047

Please allow Cote Winery 3 to 5 business days to review your space rental or reservation form. Upon review you will receive a usage agreement from Cote Event Center. Please sign and return this agreement within 48 hours. Once the agreement has been signed and returned, depending on your selections, you could receive the following invoices:

- 1. An invoice from Cote Event Center for the space fee and decor deposit.
- 2. An invoice from Cote Winery for wine and food.

\*Please note your date is not secure until the invoice and contract are complete.



Space Rental or Reservation Cancellations:

If you need to cancel your event, please review the below information for time frames and refunds.

When canceling a space rental, you will be eligible for a full refund of your space rental fee and decor deposit if canceled within 48 hours of your signed usage agreement. After 48 hours and prior to 2 weeks of the signed usage agreement, you are eligible for a full refund of your space rental fee and decor deposit minus a \$100 fee. After 2 weeks of that signed usage agreement, you are not eligible for any refund of your space rental fee and decor deposit.

If you are booking an event, and the event takes place within 2 weeks, you will only be eligible for a 25% refund of your space rental fee and decor deposit if canceled within 8 hours of your signed usage agreement. After 8 hours, you are not eligible for any refunds.

For food and beverages, you will be eligible for the following refunds:

If the event, regardless of space rental or reservation, is canceled 3 weeks prior to the event, you will be eligible for a full refund of food and wine minus a 10% fee. If canceled 2 weeks prior to the event, you will be eligible for a full refund of food and wine minus a 35% fee. If canceled 1 week prior to the event, you will be eligible for a full refund of food and wine minus a 75% fee.

Any cancellations within 7 days of the event, you will forfeit the full amount for space rental/reservation, decor, food and wine fees.

If there are any items such as decor that are not eligible for returns, you will be subject to those fees as well.